



Office of the Registrar

100 Ochre Point Avenue Newport, Rhode Island 02840-4192 Telephone 401-341-2943 Fax 401-341-2996

APPLICATION TO GRADUATE GRADUATE PROGRAMS

INSTRUCTIONS:

- 1. Complete items 1 - 6 below, and sign your name. USE BALL POINT PEN. DO NOT USE FELT TIP!
2. On reverse side indicate:
- Correct spelling of your name, as you wish it to appear on your diploma (no titles).
- Your specific degree program (and concentration, if any)
3. Send this completed form to the Graduate Studies Office at 51 Shepard Avenue Newport, RI 02840 or graduate\_studies@salve.edu. Your Graduate Program Director will audit your record and sign this form. The Graduate Studies office will forward the signed form to the Office of the Registrar.

Financial Responsibility: Graduation fees will be charged to the student account at the time this form is submitted. The University reserves the right to prevent participation in Commencement ceremonies and hold diplomas, transcripts, and records until financial obligations have been met in full.

1. Print Student Name: Last First MI

2. Date of Birth: / / (Month/Day/Year)

3. Current address

Number & Street:

City, State, Zip Code:

Telephone (Work): Telephone (Home):

Telephone (Cell): E-Mail:

4. Diploma mailing address & telephone number (if not attending):

Number & Street:

City, State, Zip Code:

Telephone (Work): Telephone (Home):

5. I plan to complete requirements for:

December 31, 2014 May 17, 2015 August 31, 2015

REMINDERS: All Degree requirements must be completed before the Commencement Date noted. All online self-paced course work must be submitted at least 14 days before Commencement.

6. All degree requirements will be completed by (Month & Year):

Special notes to the Registrar (if any):

Two horizontal lines for special notes.

7. Student signature: Date:

OFFICE USE ONLY box with Notes: line

