

Salve Regina University
Center for Community Engagement and Service
Service Plunge Facilitator Responsibilities & Expectations

Service Plunge is a 5-day, 4-night community service experience during September 2-6th 2020. The purpose of the Service Plunge is to provide incoming students with a challenging and fun opportunity to lead and learn through active experiences. “Plungees” learn the importance of service, social justice, and civic engagement through active experiences. They also meet community needs, identify and build upon community assets, and bring back their experiences to the campus community to share.

Strong leadership skills, the ability to work well with others, and a commitment to service are essential characteristics for Facilitators.

SRU operates under a substance-free policy. No alcohol or illegal drugs of any kind are allowed on the trip, including travel to and from the service site(s). Facilitator’s support of substance-free space is essential for a safe and socially aware experience for all participants.

The selection process includes an application, a resume, as well as a ten to fifteen minute interview.

These interviews will take place during February. Your interview time will be secured when you submit your application.

APPLICATIONS ARE DUE ONLINE before January 31, 2020

Facilitator Requirements/Responsibilities:

Before Service Plunge

- Assist in selection of “Plungee” participants.
- Create and participate in leadership and team building activities.
- Plan or run meetings/trainings with other facilitators.
- Organize sites, transportation, meals, and other accommodations for the trip.
- Meet with the Office of Community Service Staff on a regular basis.

During Service Plunge

- Lead Plungees during the Service Plunge (September 2-6th 2020)
- Assist in coordinating on-site logistics.
- Maintain a record of all expenses.
- Ensure safe travel.
- Enforce university policies while on the trip.
- Facilitate daily reflection on experiences.
- Distribute evaluations on last day.

After the Service Plunge

- Send thank-you notes to site, hosts, plungees, etc.
- Read evaluations and take notes.
- Final wrap-up meeting with facilitator

Please note that the above duties as a facilitator are not limited to those above, other duties may be needed as situations arise.