

STUDENT CONDUCT MISSION

The University is committed to maintaining high standards of behavior. The student conduct process supports the Mission of the University and provides a framework within which the University behavioral standards are applied and reviewed. In addition to fostering an environment conducive to learning, it addresses the immediate safety and security concerns of the University. The student conduct program within the Dean of Student's office is committed to an educational and developmental process that balances the interest of individual students with the interests of the University community.

While enrolled at the University, students are expected to adhere to both the spirit and text of the guiding principles as formulated in the University Mission statement, the Student Code of Conduct, the Undergraduate Catalog, and other University publications. The conduct process is quite different from criminal and civil court proceedings and is not intended to be an extension of, or replacement for, the local, state, or federal legal system. All students have the obligation to participate in the student conduct process when requested to do so by a University official.

Salve Regina University students are responsible for knowing the information, policies, and procedures outlined in this document. Salve Regina University reserves the right to make changes to this code as necessary and once those changes are posted online, they are in effect. Students are encouraged to check online for the Student Handbook at <http://salve.edu/current-students> for the updated versions of all policies and procedures.

Jurisdictions

The Salve Regina University Student Code of Conduct shall apply to conduct that occurs on the University premises or at University-sponsored activities. It also applies to off-campus conduct that adversely affects the University community and/or the pursuit of its objectives. Each student shall be responsible for their conduct from the time of enrollment through the actual awarding of a degree. Students are also responsible for their conduct at all times, including but not limited to actions that may occur before classes begin or after classes end, during the academic year and during periods between terms of actual enrollment (i.e. semester breaks, etc.). Students living on campus are also governed by the Residence Life policies. This Student Code of Conduct shall apply at all locations of the University, including off-site programs, study abroad locations, and other instructional sites.

The Student Code of Conduct and conduct procedures apply to a student even if the student withdraws from the University while a complaint is pending. Information regarding a student's withdrawal is detailed in the Academic Course Catalogue. In the event a student voluntarily withdraws or takes a leave of absence from the University while an investigation/hearing/sanction is pending, the student shall not be allowed to re-enroll until the matter has been satisfactorily resolved. However, the student may be conditionally readmitted with re-enrollment while awaiting the outcome of the investigation, hearing, or sanctioning process.

Definitions

The following definitions shall apply:

- Student – In the Student Code of Conduct and conduct process, the term 'student' includes persons taking courses at Salve Regina University, either full time or part time, or pursuing undergraduate (traditional or continuing education) or graduate degrees. Persons who are not officially enrolled for a particular term but who have a continuing relationship with the University are considered "students," although not currently enrolled in this institution. In regards to the student disciplinary

policy, the university exercises jurisdiction over a person even if any of the student disciplinary procedures is scheduled at a time when the person is not enrolled or if the behavior or actions which violate this policy arise while the person has status as a continuing student as defined by SRU admissions, but is not registered.

- Days – For this document, days refers to calendar days.
- Incident reporting form– a document that can be completed by a member of the university community in regards to an alleged student violation of the university’s Student Code of Conduct
- Complainant – a member of the university community who files a complaint against a student or one who has received information regarding a possible violation. The complainant could also be ‘the university,’ a member of the surrounding community, or visitor to the campus, or an official at another educational institution. In addition to filing an incident report with supporting evidence, the complainant may be asked to provide information during the hearing and/or to arrange for appearance of any persons who witnessed the incident or who can provide information relevant to the incident.
- Respondent – a member of the university community who has been charged with violating the Student Code of Conduct
- Designee – any campus administrator assigned a role or responsibilities within this policy shall have the right to designate an appropriate person to fulfill the stated role/duty.
- Hearing officer – a member of the dean of students’ staff or residence life staff will serve as a hearing officer for procedural interviews and administrative hearings
- Student conduct hearing board member– a student who has been selected and trained to participate in the student conduct hearing board process
- Hearing Chair – a student member of the student government association executive board, the Chief Justice, who oversees student conduct hearing board hearings
- Notification/written notice – official notice from the university that a student has been named in a complaint or charged with allegedly violating the code of conduct. Notification will be sent to the student via email, local address or hand delivered. The notification will outline alleged code of conduct violation(s) or incident(s), date of incident and date/time/place of procedural interview and/or hearing.
- Advisor – a member of the university community that may accompany a student as a support and for guidance through the conduct process. The role of the advisor is restricted to advising only and the advisor may not speak on behalf of or for the student during a conduct meeting/hearing. Exceptions to this policy can be found under the Sexual Misconduct Policy.
- Preponderance of the evidence – more likely than not standard of proof that a violation of the Student Code of Conduct has occurred. See expanded definition on [page 21](#).
- Quorum – A quorum consists of 3 voting members of the student conduct hearing board, plus the hearing chair. (Full board is 5 voting member plus the hearing chair)