How to Change Your Salve E-Mail Password:

To complete this change you perform all 6 steps:
1.) Open your web browser and navigate to portal.salve.edu
2.) Check the box “I want to change my password after logging on” and login with your current username and password.
Password Requirements:

- Minimum length: 8 characters
- Your new password must be different from your existing password.

3.) Enter your current password, then enter your new password twice. Then select "Change Password".
4.) You will now receive confirmation that the password change has been successful and you will be redirected to the Salve Portal.

5.) Once the password has been changed you will now need to update your Webmail password. On the top left corner you will see the Webmail area where you will enter your username and new password.
6.) Select “Enter your Credentials” and update the appropriate fields.