

Salve Regina University Alumni Awards Guidelines

Submissions:

Award Nominations are accepted from:

1. Any alumnus of Salve Regina University
2. Any member of the University administration, faculty or staff
3. Any employer or community organization of a Salve Regina alumnus
4. Any friend or family member of a Salve Regina alumnus
5. Self-nominations will not be considered

Nominations will *not* be accepted from the University President or members of the Board of Trustees.

Eligibility:

1. See awards criteria for qualifications specific to each award
2. Previous recipients are not eligible to receive any award more than once. Previous recipients may be considered for future awards after five years have lapsed.
3. May not be a current full-time employee of Salve Regina (for someone who has been an employee, the award recognizes activities above and beyond his/her professional duties)
4. May not be an honorary degree recipient, Board of Trustees member, or current Awards Committee member
5. Must not have received an award within five years of the current nomination
6. Alumni currently holding or running for elected public office are not eligible for consideration.

Other considerations:

1. Nominations may be submitted at any time. Candidates are reviewed by a committee of previous awards recipients, twice a year, in advance of Reunion Weekend and Fall Festival Weekend.
2. Nomination forms will be held for each individual for a period of five years. If an individual is not selected for the award, his or her Award Nomination Form may be updated and renewed by the original or other appropriate nominator for consideration in a subsequent year.
3. The Office of Alumni/Parent programs reserves the right to forward nominations onto either selection committee. In this way, candidates may be considered for various awards throughout the five year cycle.
4. The selection process is confidential among the selection committee members and candidates are not notified of their nomination.
5. The Office of Alumni/Parent programs reserves the right to contact the nominator for more information if the application is not complete.
6. Recipients must be able to come to campus to participate in the awards ceremony.
7. Awards are given to living alumni and not presented posthumously.