

The following responses are intended to clarify the RFP documents

Q1: Per MHEC guidelines freight is included in unit pricing and installation is a percentage of the furniture total. The bid form is asking these costs to be broken out by line item. Would you accept a response showing total cost for furniture (knowing freight is included) and a separate line item for installation listed for the respective bid phases?

R1: Please include pricing for freight and installation. If these are easily separated by an individual unit item cost, please make note on the bid form of how and where these costs are included. If discounts apply to larger order sizes, please note those as well.

Q2: There is a note regarding Item 3: the 2 drawer stackable units stating they “must fit under the bed at its lowest setting”. A 2-drawer unit will not fit at the beds lowest position. Please clarify.

R2: Please provide a 2 drawer unit that will fit beneath a bed with a deck height setting of approximately 24” (see updated bid form). If this is not available, please note the bed height that would be required to accommodate the 2 drawer unit.

Q3: ADA compatible Wardrobe: the dimensions stated (36"x25"x72") and corresponding description do not align with ADA requirements. Will you accept an alternative that does comply?

R3: Dimensions and descriptions for all items are provided as guidelines. Please note differences on your bid form. Please also see R13 and R19 below.

Q4: ADA Table Desk: to be ADA compliant we typically need to remove the pencil drawer to provide proper clearance. Will you accept an alternative that does comply?

R4: The pencil drawer was included in error on this item. Please remove that reference. (see updated bid form)

Q5: Stackable Dressers: We currently do not manufacture stackable dressers due to the Sturdy Act.

R5: Dimensions and descriptions for all items are provided as guidelines. Please note differences on your bid form. Please also see R2 above.

Q6: Product Listings with (a) designations: Assuming these are alternatives - We should give a unit price on the (a) designee only/in essence you would be ordering one but not both. Please clarify.

R6: See updated bid form. Please provide pricing for the quantities listed. Items in the dining and living room/lounge sections with the (a) designations are alternatives. Please provide pricing for both options. If shipping or delivery is based on the order total – include only one of the options and provide clarification.

Q7: Delivery Installation and Freight: Are you requesting that as a separate number attributed to each product or will you accept a total number for each project?

R7: See Q1 and R1 above.

Q8: Loft Kits: You have noted loft kids on the bid. Our loft kit comes with the headboard and metal stabilizing bar. It does not include safety rails and ladder. It is recommended that an institution have both when lofting beds. Shall we include this as other products at the end of the bid?

R8: Please note all additional options in the other products section.

Q9: Lounge/Dining-Wood: Will you consider non wood options to lounge and dining?

R9: Dimensions and descriptions for all items are provided as guidelines. Please note differences on your bid form.

Q10: Tops are referenced as veneer- Typically case tops are constructed using a laminate face with PVC edgebanding- Please confirm.

R10: Dimensions and descriptions for all items are provided as guidelines. Please note differences on your bid form.

Q11: Will alternate material be considered- Thermally fused laminate, Plycore veneer or rubberwood?

R11: Dimensions and descriptions for all items are provided as guidelines. Please note differences on your bid form.

Q12: What are the qty's of ADA desks and wardrobes? They show up as duplicates on the request.

R12: See updated bid form. Please provide pricing for the quantities listed.

Q13: What type of closet rod is requested in the ADA wardrobes- Pull down or adjustable?

R13: Please include adjustable rod for ADA wardrobes

Q14: What is the dimension of the elevator car? Will there be more than one elevator available? Will installers have exclusive use of the elevators? Will we be able to work weekends?

R14:

Munroe does not have an elevator. Stairwells and corridors will have a minimum clear width of 2'9". Second floor includes four two-bed apartments and one four bed apartment. Weekends will be available for delivery/installation.

Shepard ave. dorm will have one elevator (Elevator door width 3'-6" (interior dimension approximate 6'-8" wide by 4'-9")). Stairwells and corridors will have a minimum clear width of 3'1". We will schedule prioritized use of the elevator for installation and weekend delivery/installation will be an option.

R15: How close can a tractor trailer get to the buildings?

R15: Please see attached site plans for reference.

Q16: For the loft kit option, would you like guardrails and ladders included?

R16: Please note all additional options in the other products section.

Q17: Would a metal frame desk chair and dining chair be accepted as an alternate option on the bid? (wooden natural seat on both)

R17: Dimensions and descriptions for all items are provided as guidelines. Please note differences on your bid form.

Q18: Will a 42" wide desk be accepted for the bid?

R18: Dimensions and descriptions for all items are provided as guidelines. Please note differences on your bid form.

Q19: Wardrobe/ desk ADA specs?

R19: ADA wardrobe and desk are to meet accessibility requirements such as clearances and reach.

Q20: Are the ADA options for the summer 2025 delivery just an alternate, or the preferred option?

R20: Please see revised bid form for updated quantities.

Q21: Is there any example images of the furniture specifications?

R21: No but providing images and specifications of proposed furniture is encouraged.

Q22: When furniture is awarded, will the winning bidder receive a signature or an email confirming commitment?

R22: Final award will include a signed contract.

Bid Form - Munroe; Delivery August 2025

General notes:

- Wood furniture - solid oak / veneer tops; color options: natural, other?
- Floor glides/feet - nylon, adjustable
- Delivery to include uncrating, assembly, installation and removal of all packaging material

| | Description | Quantity | proposed dimensions | unit cost | actual dimensions | delivery and installation | shipping/ freight | Total |
|----|--|----------|----------------------------|-----------|-------------------|---------------------------|-------------------|-------|
| 1 | mattress, innerspring, foam encased, nylon cover; bed bug proof and water proof | 24 | 36"X80"X7" | | | | | |
| 2 | Bunkable/loftable twin (XL) - bed ends (set), solid wood; with angle iron spring (easy connect) | 24 | 2.5" X 2.5" posts; 36"X80" | | | | | |
| 2a | loft kit option | 4 | | | | | | |
| 3 | 2 drawer stackable (must fit under the bed at 24" deck height setting); heavy duty drawer slides | 24 | 30 to 36" width | | | | | |
| 4 | Wardrobe - 2 door, 2 drawer, with shelf and rod; 270 degree, heavy duty hinges and drawer slides | 22 | 36"x25"x72" | | | | | |
| 4a | ADA compatible Wardrobe - 2 door, 2 drawer, with shelf and adjustable rod; 270 degree, heavy duty hinges and drawer slides; wire pulls | 2 | 36"x25"x72" | | | | | |
| 5 | Panel end Desk - solid oak, no drawers, ADA compliant | 2 | 48"x24"x30" | | | | | |

4/15/2025

request for quotes outline 041525

Bid Form Munroe

| | Description | Quantity | proposed dimensions | unit cost | actual dimensions | delivery and installation | shipping/ freight | Total |
|-----|--|----------|---|-----------|-------------------|---------------------------|-------------------|-------|
| 5a | Table Desk - solid oak, pencil drawer; heavy duty drawer slides | 22 | 48"x24"x30" | | | | | |
| 6 | Chair - solid oak, 2 position, armless, solid wood back and seat | 24 | 18"x22.5"x32" | | | | | |
| | Dining | | wood | | | | | |
| 7 | square or round kitchen table with legs (no pedestal base) (small) | 4 | 36" round | | | | | |
| 7a | option | 4 | 32" square | | | | | |
| 8 | large | 0 | 42" round | | | | | |
| 8a | option | 0 | 36"x60" | | | | | |
| 9 | dining chairs - ladder back; solid wood | 16 | 18"x22" | | | | | |
| | | | | | | | | |
| | | | "soft" arm rests; Fabric Grade A/1; material options = washable/removable cloth with pattern - no light colors; option faux leather | | | | | |
| | living room/lounge | | | | | | | |
| 10 | couch (2 seat) | 4 | approx. 56"x33"x32" | | | | | |
| 10a | Fabric Grade B/2 increase | 4 | | | | | | |

Bid Form - Shepard; Delivery August 2026

General notes:

- Wood furniture - solid oak / veneer tops; color options: natural, other?
- Floor glides/feet - nylon, adjustable
- Delivery to include uncrating, assembly, installation and removal of all packaging material

| | Description | Quantity | proposed dimensions | unit cost | actual dimensions | delivery and installation | shipping/ freight | Total |
|----|--|----------|----------------------------|-----------|-------------------|---------------------------|-------------------|-------|
| 1 | mattress, innerspring, foam encased, nylon cover; bed bug proof and water proof | 203 | 36"X80"X7" | | | | | |
| 2 | Bunkable/loftable twin (XL) - bed ends (set), solid wood; with angle iron spring (easy connect) | 203 | 2.5" X 2.5" posts; 36"X80" | | | | | |
| 2a | loft kit option | 25 | | | | | | |
| 3 | 2 drawer stackable (must fit under the bed at 24" deck height setting); heavy duty drawer slides | 203 | 30 to 36" width | | | | | |
| 4 | Wardrobe - 2 door, 2 drawer, with shelf and rod; 270 degree, heavy duty hinges and drawer slides | 198 | 36"x25"x72" | | | | | |
| 4a | ADA compatible Wardrobe - 2 door, 2 drawer, with shelf and adjustable rod; 270 degree, heavy duty hinges and drawer slides; wire pulls | 5 | 36"x25"x72" | | | | | |
| 5 | Panel end Desk - solid oak, no drawers, ADA compliant | 5 | 48"x24"x30" | | | | | |

| | Description | Quantity | proposed dimensions | unit cost | actual dimensions | delivery and installation | shipping/ freight | Total |
|-----|--|----------|---|-----------|----------------------|------------------------------|----------------------|-------|
| 5a | Table Desk - solid oak, pencil drawer; heavy duty drawer slides | 198 | 48"x24"x30" | | | | | |
| 6 | Chair - solid oak, 2 position, armless, solid wood back and seat | 203 | 18"x22.5"x32" | | | | | |
| | Dining | | wood | | | | | |
| 7 | square or round kitchen table with legs (no pedestal base) (small) | 7 | 36" round | | | | | |
| 7a | option | 7 | 32" square | | | | | |
| 8 | large | 27 | 42" round | | | | | |
| 8a | option | 27 | 36"x60" | | | | | |
| 9 | dining chairs - ladder back; solid wood | 136 | 18"x22" | | | | | |
| | | | | | | | | |
| | | | "soft" arm rests; Fabric Grade A/1; material options = washable/removable cloth with pattern - no light colors; option faux leather | | | | | |
| 10 | living room/lounge couch (2 seat) | 34 | approx. 56"x33"x32" | | | | | |
| 10a | Fabric Grade B/2 increase | 34 | | | | | | |

[illegible]

[illegible]

