



# SALVE

FINANCIAL AID

## Student Employment Hours

### Work-Time Limits & Overtime

Salve Regina University students can work a maximum of 8 hours per week, or 16 hours per pay period during the academic term. The priority for all students is their academics, and students are not permitted to work during a scheduled class time. Supervisors should discuss schedules with students prior to their beginning employment and ensure that students are not working during a scheduled class.

**Summer Hours:** Students in the summer program must work 35 hours per week to be eligible for housing. Exceptions can sometimes be made but require approval from the Office of Residence Life.

Student employees are non-exempt staff who receive an hourly wage for work performed. These individuals are not exempt from the overtime provisions of the FLSA and are therefore entitled to overtime pay for all hours worked beyond 40 hours in a workweek.

Questions related to the information above can be directed to the Financial Aid Team.

[financial\\_aid@salve.edu](mailto:financial_aid@salve.edu)

(401) 341-2901