

2025-2026
Notarized Verification of Identity

The student must provide verification of their identity to Salve Regina University by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

If the student is unable to present this ID in-person, they may show their ID via scheduled video call with their financial aid counselor, submitting a scanned copy of their ID they presented on the call through our Secure Document Upload.

If unable to present their ID in-person or via video call, a student may request that a notary attest to their identity using this form.

*** If the student is unable to appear in person or via video call to verify their identity, the student must provide to the institution the following:**

(a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and

(b) The original Notarized Verification of Identity provided below, **which must be notarized**. If the notary statement appears on a separate page than the Notarized Verification of Identity, there must be a clear indication that the Notarized Verification of Identity was the document notarized.

Verification of Identity

I certify that I _____ am the individual signing
(Print Student's Name)

this Notarized Verification of Identity. I have presented the notary with an unexpired valid government-issued photo ID, and will append a photocopy of this same ID to this original signed document. I will then mail this original signed and notarized form along with this photocopy of my ID to the Office of Financial Aid at Salve Regina University.

Student's ID Number _____

Student's Signature _____ Date _____

**Mail original signed and notarized form with
photocopy of ID to:**
Salve Regina University
Attn: Office of Financial Aid
100 Ochre Point Ave
Newport, RI 02840

Notary's Certificate of Acknowledgement

Notary's certification may vary by State

State of _____

City/County of _____

On _____, before me, _____,

(Date) (Notary's name)

personally appeared, _____, and proved to me

(Printed name of signer)

on the basis of satisfactory evidence of identification _____

(Type of unexpired government-issued photo

ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(seal) _____

(Notary signature)

My commission expires on _____

(Date)