



**Commencement 2022
Information for
Bachelor's Degree Candidates**

Dear Graduating Senior,

Congratulations to each of you from the members of the 2022 Commencement Committee!

Commencement time offers many activities and celebrations. For your convenience, we have published this booklet with key information so that you can make the appropriate plans to participate in these events. Please read the booklet carefully, as it contains key dates, times, locations, and instructions.

It is our wish that you and your family enjoy the various Commencement activities.

Best Wishes,

A handwritten signature in dark ink, reading "Nancy Schreiber". The script is fluid and cursive, with the first name "Nancy" written in a larger, more prominent style than the last name "Schreiber".

Nancy G. Schreiber, Ph.D.
Provost/VPAA

COMMENCEMENT CALENDAR 2022

February 21 - March 18

Complete the Commencement Activities RSVP
Form online

By March 12 - deadline

Order cap, gown and hood at:

<https://www.jostens.com/apps/store/customer/1043189/Salve-Regina-University/>

April

Pick up cap, gown and hood at the University
Bookstore

Week of April 4th

Commencement Packet Mailing

Commencement tickets and announcements will be
mailed to the address noted on the Application to
Graduate form.

May 1

Last day to pay Graduation Fee and settle any
outstanding financial obligations to the University

May

Senior Week and Commencement Ball

***For more information on ticket sales, contact the
Office of Student Engagement at (401) 341-2915.***

May 7 – 10:00 am

Annual Nursing Ceremony and Pinning

***Assemble at 9:30 am under the tent on the
McAuley lawn.***

May 7 – 4:00 pm

Baccalaureate Mass

Assemble at 3:45 pm in Mercy Center Chapel

May 8 – 10 am

Commencement Exercises

***Assemble at 8:15 am in Rodgers Recreation
Center***

Procession begins at 9:15 am

Should you have questions about Commencement,
please feel free to contact the Commencement
Office at commencement@salve.edu.

All questions concerning social activities during
Commencement Week should be directed to the
Office of Student Engagement at (401) 341-2915.

ANNOUNCEMENTS AND TICKETS

Tickets are required for admission to
Commencement on Sunday, May 8. Tickets will be
mailed via USPS to the students' preferred mailing
address, noted on the Application to Graduate form.

Tickets are not needed for the Nursing Pinning on Saturday morning or for the Baccalaureate Mass on Saturday afternoon.

Each graduate will be issued six (6) tickets and four (4) announcements. The announcement cannot be used to gain admission to the Commencement ceremony. *No additional tickets will be available.*

Should you wish more than four (4) commemorative announcements, these may be purchased from Jostens. You can place orders by calling (800) 854-7464 or visiting Jostens online at www.jostens.com.

GUESTS WITH SPECIAL ACCOMMODATIONS

The University would like to accommodate your guests with special accommodations. If you have a family member or guest with special accommodations who will be attending any of the Commencement events, please complete the Commencement Activities RSVP form online accessed at <http://salve.edu/2022-commencement>. This will ensure that all necessary arrangements are made prior to the Commencement events. The drop-off area for guests with special accommodations and their escorts will be located in the parking area

at the corner of Shepard Avenue and Ochre Point Avenue. Safety and Security officers will direct you once you arrive to campus. In an effort to provide easier and safer access, a section in the tent will be designated to accommodate wheelchair guests and their escorts. ***Please ask guests to arrive by 9 am so that they are seated before the Academic Procession begins at 9:15 am.***

ACCOMMODATIONS

Accommodations in the Newport area during Commencement Weekend are always in high demand; therefore, **DELAY MAY RESULT IN DISAPPOINTMENT**. Salve Regina University recommends working with the Newport County Convention and Visitor's Bureau for your accommodation needs. They may be reached at (800) 326-6030. A full listing of accommodations in the area is available at www.discovernewport.org. Please also see the University website at <http://salve.edu/2022-commencement> for more information regarding accommodations, as some hotels may be offering special discounts for this weekend.

GRADUATION FEE /FINANCIAL OBLIGATIONS

A graduation fee of \$350.00 is charged. You will be charged this fee through the Business Office. Even if you choose not to participate in Commencement activities, this fee must be paid to defray the cost of announcements, diplomas, diploma cases, mailings and activities. This fee also includes the cost of your cap and gown which can be picked up in the bookstore. This fee is automatically billed to your account and must be paid to the Business Office before May 1, 2022. In addition, all financial obligations to the University, including outstanding tuition, library fees, parking violations, etc., must be satisfied or the University will not allow you to participate in the graduation ceremony. The University will not issue your diploma or final transcripts until your account is settled.

Please contact the Business Office at (401) 341-2900 to ensure your account is in good standing or to make payment arrangements.

COMMENCEMENT BALL

Commencement Week and Commencement Ball materials are distributed by the Office of Student Engagement. For more information, please contact that office, located in Gerety Student Center, at (401) 341-2915.

BACCALAUREATE MASS

Graduating seniors intending to participate in the Baccalaureate Mass on Saturday, May 7 at 4:00 pm should ***report directly to the Mercy Center by 3:45PM***. Regalia is not required.

CLERGY REQUEST FORM

Any student with a relative who is a Roman Catholic priest or deacon may request that he be invited to concelebrate/assist at the Baccalaureate Mass. A clergy request form must be completed in order for this request to be considered. The form may be accessed by visiting the Commencement site at <http://salve.edu/2022-commencement> and should be forwarded electronically to scott.pontes@salve.edu by April 15.

Each priest is requested to bring his own alb and a white stole. **Each priest or deacon will need a letter of good standing from his superior/Bishop.**

COMMENCEMENT EXERCISES

Every graduate intending to participate in the Commencement Exercises must be in an assigned seat in Rodgers Recreation Center by 8:15 am. If you are not in your seat by 8:15 am, your name will not be called during the ceremony. There will be no exceptions.

Please allow yourself and your family plenty of time for traveling to the University, finding a parking place, preparing your attire for the procession, and locating your seat in Rodgers. Directions for the academic procession will be given at this time. Before leaving home, be certain that you have with you your cap, gown, tassel, academic hood and, if applicable, your honor cord.

The academic procession into the tent will begin at 9:15 am. Guests should be seated by that time. The ceremony will end at about noon.

ACADEMIC ATTIRE

Full academic regalia (including a cap) is required for the Commencement ceremony. Bachelor's degree candidates must order a cap (with tassel), a gown, and hood at:

<https://www.jostens.com/apps/store/customer/1043189/Salve-Regina-University/> by March 12. The cost of the regalia is included in the graduation fee payable to the Business Office by May 1. Pick up of the items will be at the University Bookstore in April. Any questions regarding ordering and purchasing regalia can be directed to the University Bookstore at (401) 847-9086 or 0537mgr@follett.com.

At the Commencement ceremony, only University-recognized cords, stoles or pins may be worn on the outside of the gown.

DIPLOMAS

During the Commencement ceremony, all graduates receive a diploma cover. All graduates will automatically receive their diplomas via USPS mail to the address listed by the graduate on the Application to Graduate form.

FOOD SERVICE AND FACILITIES

Sodexo, the University's Food Service, will be selling refreshments on Sunday. On Sunday, Jazzman Café will open from 7:00 am to 12:30 pm offering beverages and snacks. Flowers will also be on sale at a table near the Commencement Tent on Sunday.

Restrooms will be available in the O'Hare Academic Building.

PHOTOGRAPHY

Arrangements have been made with GradImages, Inc. to take close-up pictures of each graduate as degrees are being conferred. Information on how to purchase pictures will be sent directly to your home by the vendor. They may be contacted at (800) 261-2576 or www.gradimages.com.

The Office of Digital Communications will video record the Nursing Pinning, Baccalaureate Mass, and Commencement ceremonies. Details on how to access this content will be made available on the Salve Regina University website shortly after the weekend.

