



**SALVE REGINA
UNIVERSITY**

Business Office (Bursar)

2nd floor of Ochre Court- Room 212

businessoffice@salve.edu

Phone: 401-341-2900

Fax: 401-341-2984

Summer hours:

Monday-Thursday 8:30 AM to 4:30 PM

Friday 8:30 AM to noon





What is included on the bill?



- \$300 credit for enrollment fee (remaining \$400 in escrow for housing)
- Activity Fee-\$200 per semester to fund student activities, organizations, events held on campus and access to RIPTA bus service
- Technology fee-\$200 per semester to fund Wi-Fi, computer labs, office 365 usage, etc.
- Meal plan- \$3,890 per semester (if on campus, unlimited for freshmen)
 - can select any option with Business Office if off-campus
- Traditional Housing (freshmen)- \$5,385 per semester
- Course or lab or program fees
- Insurances (details to follow)
- \$300 New Seahawk Orientation Fee
- \$24,650 Full-time tuition per semester
- Financial aid award (less work-study award)

Why does the bill include two insurance fees?



Personal Property Insurance: Salve Regina offers supplemental personal property insurance through National Student Services. The plan offers varying amounts of coverage and deductibles for an annual premium.

University Health Plans (Medical):

- \$1,995 for year charged in Fall
- Required by state of RI to ensure all full-time undergraduates are insured in a comparable policy
- Option to complete enrollment form for coverage beginning August 15th at <https://www.universityhealthplans.com>
- Option to waive by August 1st at <https://www.universityhealthplans.com>
- For HIPPA privacy, this is separate from Health Services or Athletics insurance forms

Dewar (Tuition Protection):

- \$175 per semester for on-campus; \$131 per semester for off-campus
- Salve Regina offers an insurance plan that guarantees a tuition and room and board refund in cases of physical illness (85 percent reimbursement) and/or mental illness (85 percent reimbursement) any time during the semester
- All full-time undergraduate students are automatically enrolled
- Student cannot receive a grade for the term and separate from SRU before finals
- Option to waive at <https://www.tuitionprotection.com/salve> by August 1st



When is payment due?

- August 1st for Fall (bills were made available on June 26th)
- December 15th for Spring (bills available by Thanksgiving break)
- \$400 late fee (per term) if sufficient payment arrangements have not been made
 - Accounts will be sent to collections if remains delinquent or not enrolled in a past due payment plan after six months
- Request for a \$500 returning student deposit sent in April with a May 1st due date





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Is there a parent portal?

Students can view all financial transactions online on Nelnet via their Campus@Salve portal

Option to enroll as an Authorized User for parents/guardians/payers

(stop by the Business Office or Nelnet Tables @ the Lender Fair for instructions/assistance in enrolling)





How can I make a payment?

Financial aid-please be sure to attend their info session for further details

Traditional payments- check or cash in person/mail, electronic funds transfer via Nelnet (no additional fees)

Monthly payment options- up to 6 months per term through Salve's partnership with Nelnet – *be sure to stop by their booth @ the fair*

Online or mailed 529 payment-NEW THIS YEAR!

Alternative (Outside) loan options- *be sure to visit with the various Lenders at the Fair*

Parent loan options

Credit card option via Nelnet- Visa, MasterCard or Discover (note: there is a service fee based on the card type)

International: Salve Regina has partnered with Convera GlobalPay and Flywire to offer convenient options for international students to pay tuition and other fees from their home country and in their home currency.



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What if I have a credit?

- Refund checks for credit balances not related to financial aid will be issued only if requested through My Salve (E-Refund)
- Delivery methods: EFT (direct deposit) or mailed home to permanent address
- EFTS are processed on Wednesday, paper checks on Fridays
- All aid must be disbursed (will not advance for pending aid) but request can be completed at anytime
- Any Title IV credit will be automatically refunded within 14 calendar days





Student Banking:



Partnership with Santander Bank



ATM is located in the Garden Level of Miley Hall

-branch is nearby to Campus as well as many ATMs in Newport Area



Be sure to check out their booth at the Lender Fair



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What can the Salve Card do for YOU?

- **Watch our video streaming in the library!**
- The Salve Card can be utilized for on-campus purchases in the Miley dining hall, McKillop Library Cafe, Jazzman's Cafe, Sandella's Cafe, Miley Mart/Starbucks, the Nest and the Salve Regina bookstore.
- Deposits can be made online with Mastercard or Visa, in person at the Business Office with cash or check, or by mail with a check.
- Once money has been added, it cannot be removed. Balance over \$5 will be refunded back once the student leaves the University
- Seahawk bucks are tied to the meal plan
- Students can exceed the printing credit (\$20 per semester)
 - Overage will be charged to the bill





Withdrawal Policies and Refunds:



BE SURE TO REVIEW THE REFUND SCHEDULE AT [HTTPS://SALVE.EDU/BUSINESS-OFFICE/WITHDRAWAL-POLICIES-AND-REFUNDS](https://salve.edu/business-office/withdrawal-policies-and-refunds) BEFORE MAKING A FINAL DECISION



STUDENT WILL NOT BE CHARGED IF HE/SHE LEAVES BEFORE THE START OF THE SEMESTER AND COMPLETES ALL WITHDRAWAL PAPERWORK AND SUBMITS TO THE REGISTRAR'S OFFICE




REFUNDS ARE PROCESSED WITHIN 30 DAYS AFTER THE UNIVERSITY HAS RECEIVED OFFICIAL NOTIFICATION OF THE WITHDRAWAL




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THANK YOU!




[Danielle O'Rourke](#)
Bursar, [Business Office](#)
[\(401\) 341-2405](#)
[Email me](#)



[Jennifer Cone](#)
Senior Financial Account Specialist, [Business Office](#)
[\(401\) 341-2133](#)
[Email me](#)



[Kathryn O.](#)
Student Accounts Coordinator, [Business Office](#)
[\(401\) 341-2638](#)
[Email me](#)



[Connie Rybacki](#)
Accounting Generalist, [Business Office](#)
[\(401\) 341-7546](#)
[Email me](#)

Please contact our staff
with any questions 😊