



Participation Agreement & Deposit Confirmation Form

SHORT TERM STUDY ABROAD PROGRAMS

The study abroad programs offered by Salve Regina University (the "University") give selected students a unique opportunity to earn academic credit while exploring a new country and culture and gaining new skills. To be selected, students must meet certain eligibility requirements including a minimum GPA and a clean student conduct record. Students must also demonstrate a high level of professionalism.

Please review the program specific information for your program including Program fee and Program description before signing. During the Program, students will have Faculty Advisor contact information at all times. Students will not be directly supervised during free time (e.g. evenings and designated free weekends) or on any independent excursions they choose to take before or after the Program. Supervision by Salve Regina University faculty and staff ends when the program ends. Students then become responsible for their own travel and living arrangements. Any independent travel arranged by the student will be at the student's expense.

As a condition to being allowed to participate in the Program, students must agree to and comply with this *Participation Agreement and Release & Deposit Confirmation* (the "*Participation Agreement*"). For students under the age of 22, the signature of a parent or guardian is also required. **A separate *Participation Agreement* with an added *Parent/Guardian Agreements and Release* will be mailed directly to the parent or guardian.**

After this form is submitted to Salve Regina University and accepted, the University will make financial commitments to the Program. The undersigned Students and his/her parents(s) or legal guardian(s) agree to the terms set forth in this Agreement and understand that they are bound to them.

Payment Obligations

1. A Student who wishes to receive credit toward a Salve Regina University degree for the Program understands and agrees that s/he will be charged by Salve Regina University for the Program Fee.
2. The Student must make payment in accordance with Salve Regina University's published schedule for payment of Program Fees.
3. Inclusions for each program are specified in the program specific information. Students are responsible for preparing for additional expenditures to cover items and services not included.
4. The Student is responsible for paying any deposit required by the Program to confirm or hold admission.

Loss of Student Eligibility(Before Beginning Study Abroad)

1. Should the Student choose or be required to take a leave from Salve Regina University for any reason, including involuntary leaves such as medical and academic conditional leaves, before or after being accepted by the Program, the Student will not be eligible to participate in the Program for credit toward the Salve degree until or unless the Student is eligible to return to Salve.
2. Should the Student lose his/her diploma-grade standing, the Student will not be eligible to participate in the Program for credit toward the Salve degree.
3. Should the Student have an outstanding balance owed to the University, the Student will not be allowed to participate in the Program for credit toward the Salve degree until or unless the Student makes payment arrangements acceptable to the Business Office.

Student Conduct Abroad

1. As a Salve student studying abroad, the Student is required to observe the laws of the country in which the Student will be residing, as well as all academic and disciplinary regulations in effect at the Program. The Student further understands and agrees that while participating in the Program, the Student remains enrolled concurrently as a degree candidate at Salve, and as such, must adhere to Salve Academic Honor Code and behavioral rules. The Student's conduct abroad may be subject to judicial proceedings at Salve Regina University if the alleged conduct violates Salve Regina University expectations for student conduct and academic responsibility.

2. If the Student participates in illegal activity abroad, the Student will be solely responsible for any legal action that may be taken against him/her by local governments and authorities, for which Salve Regina University will not provide assistance. I further acknowledge that (i) Salve Regina University is not able to assist students who break the law in a foreign country and is not responsible for legal fees or other cost while attempting to secure my release from foreign custody and (ii) neither Salve Regina University nor the United States government has the ability to protect me from punishment with respect to drugs and other criminal offenses.
3. The Student's participation in the Program may be terminated immediately by the Program and/or by Salve Regina University if the Student engages in conduct endangering him/herself or others.
4. I recognize that I assume an important personal obligation to conduct myself in a manner compatible with my program abroad and its reputation, with local laws and regulations, and with Salve Regina University regulations for student conduct. I promise to act responsibly and to take the advice of the Program director or advisor regarding my personal conduct. I will become informed of, and will abide by, all such laws, regulations and standards. I also will comply with Salve Regina University's rules, standards and instructions for student behavior. I also recognize that due to the circumstances of foreign study programs, procedures for notice, hearing and appeal applicable to student disciplinary proceedings at Salve Regina University may not apply, or may be modified, or may be deferred until after return to campus.

Health and Well-being

1. There are certain dangers, hazards and risks inherent in international travel, international living and activities associated with international study, including but not limited to those arising from sanitary or health conditions, crime, civil disturbances, terrorism and travel or other accidents. These dangers, hazards and risks could include serious or even fatal injuries and property damage. The Student is responsible for informing him/herself about known dangers, hazards, and risks, including, but not limited to review of any U.S. State Department information about the country which is available at <http://travel.state.gov>, and expressly assumes all risks for any loss, injury, death, or damage resulting from his/her decision to study abroad on the chosen Program in its particular location, and from any precautions (including any recommended or required immunizations) the Student takes or fails to take.
2. Salve Regina has not made, and does not make, any representations regarding the Student's personal safety or the safety of the Student's property while participating in the Program.
3. Travel, transition, distance from established support systems, and living in a different culture are all challenging circumstances that can alter previously effective ways of managing medical, physical or psychological conditions. Salve Regina University cannot assure the Student of the provision of these supports abroad. If the Student informs the University of any supports the Student relies upon in the United States and may need for his/her well being while abroad, the Office of International Programs will offer reasonable assistance in providing information about available options. The Student's failure to inform Salve Regina University of any special needs the Student may have renders the University unable to offer any such assistance.
4. The Student authorizes and permits Salve Regina University to communicate with the Program and/or the Student's parent(s) or legal guardians(s) about any matters pertaining to the Student's participation in the Program, including but not limited to the Student's health, well-being, conduct and academic study.
5. I understand that participation in my program abroad involves risks not found in study at Salve Regina University. These include risks involved in traveling to and within, and returning from, international locations; foreign political, legal, social and economic conditions; different standards of design, safety and maintenance of buildings, public places and conveyances; and local medical and weather conditions. The country(ies) which my program may involve may have health and safety standards substantially below those enjoyed in the United States and I recognize that I may be subjected to potential risks, illnesses, injuries and even death. I have made my own investigation of these risks, understand these risks and assume them knowingly and willingly.
6. I also acknowledge that in living and travelling in cities abroad, I may experience problems associated with urban living, including increased crime, pollution, high population density or standards of living and health standards that are not equivalent to life in the United States. I must take every precaution to safeguard my health and to protect my personal belongings from damage or theft. I acknowledge that Salve Regina University recommends that I never travel alone, particularly at night. Being alone, particularly at night, may present additional danger to my safety and well-being.
7. I agree to enroll in such medical insurance coverage program as is recommended by Salve Regina for the duration of my program abroad. I carry valid and current medical insurance and have a valid insurance card to bring. I have determined that this insurance is adequate to cover injuries or illnesses that I may sustain while participating in the Program.
8. I certify that I am free of any conditions that would endanger my life, health, or well-being while travelling or living abroad. I recognize that Salve Regina University is not obligated to attend to any of my medical or medication needs, and I assume all

risk and responsibility thereof. If I require medical treatment or hospital care during the Program, Salve Regina University is not responsible for the cost or quality of such treatment or care. Should the need arise; Salve Regina University is authorized to provide any personal information about me to any health care provider.

9. I understand that I will be responsible for my personal safety at all times, especially when not in class and not on Program-related trips. I understand that Salve Regina University is not responsible for any injury or loss I may suffer when travelling independently am otherwise separated or absent from any activities sponsored by my program abroad.
10. I understand that Salve Regina University does not represent or act as an agent for, and control the acts or omissions of any host institution, host family, transportation carrier, hotel, tour organizer or other provider of food, goods or services involved in my program abroad. I understand that Salve Regina University is not responsible for matters that are beyond its control. I hereby release Salve Regina University from any injury, loss, damage, accident, delay or expense arising out of any such matters.

Academic Responsibilities

1. I understand that the Program is an academic program and I will follow all rules and instructions set for class attendance and participation by the Faculty Advisor and other applicable University personnel, including doing all assigned work and attending all Program-related activities. Noncompliance or failure to complete the preparatory or any other aspect of the Program may result in loss of academic credit without refund, a failing grade which will be reflected in my transcript, and/or dismissal from the program at any time
2. Salve Regina University has the final authority to determine the number of credits the Student will be granted for academic work. The Office of International Programs will determine the U.S. equivalent of grades assigned by faculty abroad, when appropriate, unsatisfactory grades and/or credit shortages from study abroad can lead to a Student's not making satisfactory progress toward the degree and to the Student's record being reviewed by the Academic Advising office upon the Student's return to Salve.
3. The Student is responsible for taking all exams and completing all required course work, prior to, during and after program completion, at the same time and in the same way as other students in the Program and when enrolled in a host country Institution, as required for host country students. If the Student leaves work incomplete or fails to make arrangements required by the Program for graded evaluation, it may not be possible for the Salve Regina University to obtain a grade for the work, resulting in a loss of credit.

Separation from Group and Independent Travel:

1. In the event that I become detached from the Program due to my failure to meet at an assigned time or any other reason, I agree to seek out and contact the Faculty Advisor and rejoin the Program at the next available destination, all at my own cost and expense. I agree that the University is not responsible for any injury or loss I may suffer when I am traveling independently or am otherwise separated or absent from any University-sponsored activities.
2. The University strongly discourages owning or operating motor vehicles during the course of the Program due to the inherent dangers of driving in a country with different traffic laws, driving habits, and regulations relating to insurance. Should I choose to operate a motor vehicle, I recognize that the University assumes no responsibility, financial or otherwise, in connection with such motor vehicle and my operation thereof.

Program Changes

1. Salve Regina University reserves the right to alter or cancel a Program or withdraw approval for any Program at any time in the event of emergency or changed conditions, or if the Office of International Programs determines that such changes or substitutions are in the best interest of the Program or its participants.

Withdrawal Policy

The \$1200 study abroad deposit is **non-refundable** as of the program's deposit deadline. If you submit a withdrawal after this date, or are withdrawn from the program by the Office of International Programs prior to departure for academic or conduct reasons, you will also be charged for a portion of the program cost. The amount you will be charged (in addition to the \$1200 deposit) is based on your dates of withdrawal, the program start date and Program Fee for your program. Please refer to the Withdrawal Chart below for further details. If you need to withdraw, in order to receive the \$1200 refund (if applicable) or a reduction in the cost of the program charged to your account, you will need to send a written withdrawal letter or email to the Office of International Programs. This letter must be written by you, the student. The date on which your letter is received will be the date of withdrawal.

| If you withdraw: | The late withdrawal penalty is: |
|--------------------------------------|-----------------------------------|
| 15-45 days before program start date | Deposit + 40% of Program Fee |
| 1-14 days before program start date | Deposit + 60% of Program Fee |
| On or after program start date | Deposit + Balance of full program |

Release, Indemnity, Certification, and Acknowledgment:

I certify that I have read, understand, and agree to the terms and information stated above whether I am referenced as "Student", "I", "my" or otherwise and in any context. I further certify and acknowledge that the decision to participate is made after careful consideration of the risks and benefits. Knowing the risks described above, and in consideration of being permitted to participate in my program abroad, I agree, for myself and on behalf of my family, heirs and personal representative(s), to assume all the risks and responsibilities surrounding my participation in the Program. To the maximum extent permitted by law, I release, hold harmless and agree to indemnify Salve Regina University, its Board of Trustees, and its officers, faculty, staff, representatives, volunteers, employees and agents, from and against any present or future claim, loss or liability for injury to person or property which I may suffer or incur, or for which I may be liable or responsible, during my participation in the Program (including periods in transit to or from any country where the Program is being conducted), resulting from any cause including, but not limited to Salve Regina University's, its trustees', officers', faculty's', staffs', representatives', volunteers', employees' or agents' own passive or active negligence or other acts other than fraud, willful misconduct or willful violation of law. This agreement shall be governed by the laws of the State of Rhode Island, which shall be the forum for any lawsuits filed under or incident to this agreement or my program abroad.

____/____/____
Date Student Signature

Name:
Salve ID #:
Program:

Deposit Confirmation: \$1200 Deposit Required to Hold Spot in Program

- Pay the Business Office in Ochre Court directly. The Office of International Program (OIP) does not handle payments.
- A Business Office signature is *required* for this Participation Agreement to be accepted. Return signed forms to OIP.

- ☐ Cash/Check/Credit Card Charge of \$1200 has been received by Business Office, or
- ☐ Student authorized Business Office to hold \$1200 from a term credit refund, or
- ☐ The Business Office has determined that the student's financial plan is reasonably sufficient to cover the full cost of the study abroad program inclusive of the \$1200 deposit.

_____(Business Office signature) Date: _____