



Doctoral Student Handbook  
Ph.D. in International Relations  
2023-2024

*This edition of the **Ph.D. in International Relations Program Handbook** supersedes earlier editions.  
Salve Regina University reserves the right to modify this handbook as needed.*

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## **Introduction to the INR Ph.D. Program**

### ***Mission of the Program***

Consistent with the University's mission, the Ph.D. in International Relations addresses justice, but its primary focus is on seeking wisdom. Through its course offerings in the different regions of the globe, it does not just encourage students to think outside the box; it challenges them to think in a single box, the global one. The purpose of the curriculum is to challenge myths and misconceptions that different cultures have about themselves. The methodology to achieve this is through comparative study, which seeks to expose presumed differences and reveal similarities in a respectful and considerate manner.

### ***Accreditation***

Salve Regina University submitted its proposal to create the Ph.D. in International Relations in January 2018. NECHE approved the creation of the program in March of the same year. The first classes started in October 2018. In November 2019, NECHE conducted its scheduled verification visit, which typically takes place after the first year of operations of a new program. It was successful and from that point on, the program will be subject to the periodic accreditation process the University undergoes. Inquiries regarding the accreditation status of the University by NECHE should be directed to the administrative staff of the institution. Individuals may also contact: the Commission on Institutions of Higher Education, New England Commission of Higher Education, 3 Burlington Woods Drive, Suite 100, Burlington MA 01803, (781) 425-7700, email: [cihe@neasc.org](mailto:cihe@neasc.org)

### ***Academic Advisor***

The Program Director serves as the academic advisor for all students for the entire duration of their studies and students are welcome to contact him at [symeon.giannakos@salve.edu](mailto:symeon.giannakos@salve.edu) (preferred) or at (401) 341-3177. Students are also encouraged to contact the Office of Graduate and Professional Studies at [gradoffice@salve.edu](mailto:gradoffice@salve.edu) or 401-341-2338 with any questions they have regarding the Program.

## **Program Details**

### ***Degree Requirements***

To complete the Ph.D. degree, students must maintain a GPA of "B" or better and complete :

1. INR-675: Quantitative Methods (when possible, it should be the first course taken)
2. Ten of the courses listed in the [curriculum](#).
3. The language requirement
4. INR-690: Dissertation Proposal and Research (should be the last course taken)
5. The comprehensive examination
6. INR 695: Dissertation Research and Writing (a fixed fee course that is repeated)
7. The **6-credit** INR-698: Dissertation I
8. The **6-credit** INR-699 Dissertation II

### ***Transfer Credits***

Applicants from accredited military universities with transferable credits available may have up to 9 credits transferred from relevant courses to the International Relations Ph.D. with the permission of the program director.

### ***Online Course Structure***

All online courses are accessed through the Internet. Online courses have specific start and end dates and are offered in two seven-week sessions each semester. In these courses, students interact with other students and can participate in discussions with classmates and faculty. Communication is asynchronous; there is no requirement for members of the class to be online at the same time. Instructors offer optional synchronous meetings that are recorded throughout the semester. This interactive environment enriches course content, provides the opportunity for discussion, and encourages the exchange of ideas.

### ***Second Language Proficiency Requirement***

By the time of completion of all coursework, students must have also fulfilled a language proficiency requirement, either by passing a translation test administered by the program coordinator online or by passing two 200-level (or above) courses with a grade of "B" or better. This option may be fulfilled through the submission of undergraduate transcripts. No graduate credit will be awarded for language courses. International students, whose mother language is not English, can use their mother language to fulfill the language proficiency requirement. The language requirement must be completed before taking the comprehensive exams. The language examination, when needed, will be administered on the **first Monday in December and the first Monday in May** of each year. In special situations, an alternative date can be arranged.

Students may sign up for the examination by emailing the [Office of Graduate and Professional Studies](#) no later than two weeks before planning to take the exam. It will require students to translate a short text, between one and two pages long. The text will be from a source related to the international relations field, such as a journal article. The exam will be graded on a simple pass/fail system. The language exam may be retaken until passed. The program director is responsible for securing graders for the language exam. The grade of pass or fail will be communicated to the student and the Registrar's office by the program coordinator within two weeks after the taking of the exam.

### ***Comprehensive Examination***

Upon completion of the language requirement and the coursework (INR-690 may be an exception and be taken after the comprehensive exam), students will be required to pass a comprehensive written examination which is offered through teleconference. They will be required to answer two out of three general questions from two different areas of study covered by the curriculum. The two areas will be chosen by the student. Students will have four hours to complete the two questions. They will require students to be familiar with the area studies literature, and be analytical, comparative, critical, and insightful. Comprehensive examinations will be graded by either High Distinction, Distinction, Pass or Fail. The student's transcript will only reflect a Pass or Fail. Students who fail the exam may be allowed to repeat it one time only. Second-time failure will result in the student's termination from the Ph.D. program.

There will be two specific dates the comprehensives can be taken each year: the last Thursday-Friday in May, and the second Monday-Tuesday in December. Students must email their intention

to take the exam and declare two areas of study to the [Office of Graduate and Professional Studies](#) no later than two weeks before the exam date (in special situations, an alternative date can be arranged with the program coordinator). A reading list (comprehensive bibliography) for each area can be found in the [Resources for Doctoral Students](#) section of the University website and in the Appendix section of this handbook.

The comprehensive exams will be graded by the faculty of the Political Science and International Relations Department. The grade will be communicated to the student and the Registrar's office by a formal letter from the Office of Graduate and Professional Studies within two weeks of taking the exam. Successful completion of the comprehensives elevates a student to the status of a Ph.D. candidate (**ABD** - all but dissertation).

### ***Degree Timeline and Extension Request***

Doctoral degree course work must be completed within three years of matriculation to sit for the comprehensive exams. The Ph.D. should be completed within seven years of matriculation. If there is a need to extend the time to complete the dissertation, a student, with the recommendation of the graduate program director, may petition the Vice Provost in writing for a specified extension with the understanding that the dissertation will be completed within the requested time extension. For the Vice Provost to approve an extension, the student must demonstrate that substantial progress will take place and that the dissertation will be completed within the extended time requested. A student should consider applying for an extension of time when actively working on the dissertation and more time is needed for completion. Students should not request an extension if they cannot show that progress towards completion can be made. The requests for an extension of time are not approved automatically. It can only be granted in unusual circumstances. If the extension of time is not granted, the petitioner's degree candidacy is terminated.

### **Dissertation**

Upon the successful completion of the comprehensive examination, students move to the dissertation-writing phase. This phase of the program will expose students to the systematic, in-depth, and detailed study of their preferred area to generate original, publication-ready research.

### ***INR-690 Dissertation Proposal and Research (3 credits)***

The dissertation process starts with INR690: Dissertation Research and Writing. Ideally, this should be the last course to be taken. It is a manual on how to think, plan, develop, and complete a dissertation. The successful completion of the course will constitute the initiation of the writing process of the dissertation conditional to having passed the comprehensive exams. During the course, and if students have not yet done so, they will secure a dissertation committee chair from the list of faculty teaching in the program. Students will also be invited to discuss possible dissertation topics, focus on a specific one, and finalize the members of the dissertation committee. Once the topic is decided, the Ph.D. candidate and the chair will discuss additional committee members. Finally, along with familiarizing students with the different research designs, INR-690 requires students to defend their dissertation proposal.

### ***Dissertation Committee***

The Dissertation Committee will be composed of three members: a chair and two additional members. The chair and one member will be a member of the faculty of the Political Science and International Relations Department. The third member may be from another department or academic institution. The Ph.D. candidate, in consultation with the chair and the program director, is responsible for securing the outside member of the Dissertation Committee when applicable and is responsible for submitting the cv of said committee member to the Office of Graduate and Professional Studies. The chair will be responsible for supervising the candidate's work. The Dissertation Committee has the right to dismiss a student from the program for failing to meet its expectation for qualitative progress in the dissertation. In the case of dismissal, the student may appeal the committee's decision with the Vice Provost for Graduate Studies. In the case the appeal is rejected, the student may then appeal with the Provost for Academic Affairs whose decision will be final.

The **Dissertation Committee Composition Form** will be emailed to the students by the program director upon successful completion of INR-690. Once signed, the student will need to upload this in to the course's Canvas along with the dissertation proposal.

### ***The Proposal***

The proposal will include:

- Title
- Abstract
- Introduction to the topic
- A problem, hypothesis/argument, or question
- Importance of research
- A research design and methodology
- A literature review
- Possible outcomes and contributions to knowledge
- Table of contents and a timeline for each chapter
- A tentative bibliography

INR-690 will provide samples and detailed descriptions of what is required and what the process should be. The proposal should be a working plan, a statement of what a student wants to do, why it should be done, and how it will be carried out rather than a substantial introduction to a topic.

### ***Proposal Defense***

While enrolling in INR-690 students are required to prepare a recorded oral defense and upload it to be reviewed by the course instructor, chair, and fellow students. The chair will have access to INR-690 and will be monitoring the progress of the Ph.D. candidates under their mentorship. When finalized, students will share their proposal through teleconference with the rest of the Dissertation Committee.

### ***INR-695 Dissertation Research and Writing (3 credits)***

Ph.D. Candidates who are finished with classwork and start work on their dissertation enroll for a three-credit research course at a fixed fee. This course is offered in fall and spring terms and is

repeated as long as necessary until the student is approved by the program director to defend their dissertation. Students who have become Ph.D. candidates are required to make progress in their dissertation consistent with the timeline developed in their dissertation proposal. Failure to demonstrate progress will result in failing INR-695 and be subsequently placed on academic probation. A successive academic probation may result in the dismissal from the program.

### ***Dissertation Structure***

A typical dissertation will be at least 200 pages and should be undertaken with the intention of making an original contribution to the international relations field. It should be publication-ready, and its substance should not be covered by existing literature unless it fundamentally questions existing literature. Again, INR-690 provides all the details associated with completing the dissertation. Still, Ph.D. candidates are encouraged to review completed dissertations in the area of their interest in the [ProQuest database](#).

The final dissertation should be assembled in the order listed below:

1. Title (pagination is not typed)
2. Abstract (required; maximum of 350 words, double-spaced; pagination is in lowercase Roman numerals)
3. Dedication, Acknowledgments, or Preface (each optional)
4. Table of Contents (with page numbers)
5. List of Tables (when applicable)
6. List of Figures (when applicable)
7. List of Abbreviations (end of pagination in lowercase Roman numerals).
8. Body of Text or Introduction and Chapters (start pagination in Arabic numbers)
9. Appendix or appendices (when applicable)
10. Endnotes (when compiled at the end of the body of the dissertation)
11. Bibliography or References

The signature page will not be scanned into the digital copy of the dissertation to avoid exposing faculty signatures online.

Candidates must become familiar with the [Dissertation Formatting in the Graduate Students' Guide](#) available from McKillop Library. Pagination, spacing and margins, and style and documentation guidelines must be strictly adhered to.

### ***Copyright Information***

ProQuest provides copyright information and can advise students on intellectual property issues. During the electronic submission process, students may have ProQuest/UMI file for copyright on their behalf – this is not required, and students can retain copyright to their work regardless of official filing. For additional copyright, information registration may consult with <https://www.copyright.gov/> or write to Information and Publications Section LM-455, Copyright Office, Library of Congress, Washington, D.C. 20559. Fair Use guidelines for using other people's creations (photographs, artwork, infographics, etc.) for educational use **do not** apply to dissertations because they are published. It is not enough to cite their source. Candidates are responsible for obtaining copyright clearance for all non-public domain media used.



***INR-698 Dissertation I (6 credits)***

Students prepare, write, and review the final dissertation with the Dissertation Committee in preparation for defense. Permission of Program Director is required to register for this course.

***INR-699 Dissertation II (6 credits)***

The Ph.D. candidate must have final approval by the program director to defend their dissertation and be given permission to register for INR-699 Dissertation II(6 credits) in the fall or spring terms. Ph.D. candidates will be ready to defend only after they have produced a complete dissertation approved by their chair and both readers. The defense should be the last step in the process and no changes should be expected to be made after it, except for the correction of possible typos and stylistic improvements. Candidates should only consider defending if the chair and both readers recommend it, and the program director concurs.

Students should plan to travel to campus for their dissertation defense as the dissertation process will end with the successful defense of the work before the Dissertation Committee and interested members of the community on campus at Salve Regina University. In an exceptional situation, a Dissertation Defense might be arranged online. Circumstances may include permanent residency outside the U.S., ongoing physical inability to travel, or other circumstances that cannot be remedied by rescheduling the defense date.

For December graduation, the final copy of the dissertation should be submitted to the dissertation committee no later than **October 1<sup>st</sup>** with the dissertation defense taking place no later than **November 20<sup>th</sup>**, and the digital copy of the dissertation deposited to ProQuest by **December 1<sup>st</sup>**.

For May graduation, the final copy of the dissertation should clear the two readers and be submitted to the dissertation committee by **February 14<sup>th</sup>** with dissertation defense to take place no later than **April 20<sup>th</sup>**, and with the digital copy of the dissertation deposited to ProQuest by **May 1<sup>st</sup>**.

There will be no defense scheduled for the summer months. August graduation is reserved for those candidates who may miss the deadline to submit the digital copy of the dissertation by May 1<sup>st</sup>. In this case, the digital copy of the dissertation should be submitted no later than August 1<sup>st</sup>.

Dissertations will be graded on a pass/fail scale where pass denotes the grade of "A" and fail the grade of "F." Failure to defend the dissertation successfully will result in redefending in subsequent dates provided the four-year limit is not expired.

The committee chair will preside over the dissertation defense. Typically, it will include at least 20 minutes but no more than 25 minutes of presenting the main argument, the research design and methodology, the major finding, the limitations of the work, and future plans. Following the presentation, the committee chair will coordinate another maximum of 40 minutes of a question and answering session. After the session, the chair will ask the candidate and the other participants to leave the room. The committee will deliberate and decide on a pass or fail verdict. The chair will then invite the candidate back into the room and announce the committee's judgment.

When the process of approving the defense is followed by the letter, the dissertation defense should be a conference rather than a defense. No candidate should proceed to defend without the unqualified support of the committee and the program director. The responsibility of the candidate is to be certain the dissertation is indeed final before proceeding to defense.

With the help of the Office Coordinator in the Graduate and Professional Studies office, the student will then be responsible for collecting the appropriate signatures and submitting Form D (Approval of Final Defense) to the Office of the Registrar and the Director of Library Services.

**Approval of Final Defense (Form D)** is the form that contains the signatures of all committee members to show that the student has successfully passed the defense and has gained their Ph.D. **It is a very important document and should be brought to the defense for signing. It can be found at the back of this handbook.** This form, once completed, should be submitted to the Office Coordinator in the Office of Graduate and Professional Studies (gradoffice@salve.edu) for final signatures and submission to the Registrar.

### ***Publishing the Dissertation in ProQuest UMI/ETD***

Shortly after a successful defense, the student should refer to the [Graduate Student's Guide to McKillop Library: Dissertation Formatting & Deposit](#) for guidance in submitting the final draft to ProQuest. Dissertations will be submitted electronically through the ProQuest UMI Electronic Theses and Dissertations website at <http://www.etdadmin.com/salve> You do not need to print a hard copy of your dissertation. ProQuest will send the library and Archives bound copies; these will appear on your final invoice, but you will not be charged for them.

- ProQuest UMI ETD provides a series of guides on publication and copyright considerations for dissertation publishing. Students are encouraged to review these guidelines before submitting their dissertation.
- If media (video, audio, computer programs, and/or a significant number of images) needs to be included with the dissertation, please be sure to pay attention to the requirements for supplemental files.

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## **APPENDICES**

Approval of Final Defense (FORM D)  
Comprehensive Exam Frequently Asked Questions  
Comprehensive Bibliography  
Graduate and Professional Studies Catalog Highlights

**SALVE REGINA UNIVERSITY**  
**GRADUATE & PROFESSIONAL STUDIES**  
Newport, RI 02840

This doctoral work of \_\_\_\_\_ entitled:

\_\_\_\_\_

submitted to the Doctoral Programs in partial fulfillment of the requirements for the degree of

Doctor of Nursing Practice

PhD in Behavior Analysis

PhD in Humanities

PhD. in International Relations

at Salve Regina University has been read and approved by the following individuals:

Member 1:

\_\_\_\_\_  
(Name and degree of person typed)

\_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

Member 2:

\_\_\_\_\_  
(Name and degree of person typed)

\_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

Chair:

\_\_\_\_\_  
(name and degree of person typed)

\_\_\_\_\_  
(signature)

Date: \_\_\_\_\_

Graduate Program Director: \_\_\_\_\_  
(print name)

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Has been approved by : \_\_\_\_\_

Date: \_\_\_\_\_

David Altounian, PhD  
Vice Provost, Graduate & Professional Studies

## INR Comprehensive Exam FAQs

### Planning for the exam:

- Do I need to be registered to take the exam? *Yes. Students must be enrolled in the fall or spring semester they plan to take the comprehensive exam which allows for students to have access to Canvas.*
- What does “areas of study” mean? *“Areas of study” are taken from the comprehensive [reading list](#) that is available on the website or can be provided by the office of graduate studies. Students choose their area of study no later than two weeks before the exam. Examples of two areas of study are Russia and South Asia.*
- How many questions will there be? *You are asked to select and answer 2 of the 3 questions on each topic (area of study). You will answer questions for the first topic on day one, and the other on day 2.*
- Am I allowed to use any resources during the exam? *No. This is a closed-book exam. Use of notes, texts, or the computer is prohibited. You may use a scratch pad to outline your thoughts before you start typing.*
- Is there an expected dress code for virtual proctoring of the exam? *Students should be in casual classroom attire for the exam.*
- How much time are we given each day? I am not a typist, so time concerns me. *You will have 4 hours each day. It should not take the entire time to answer and type your questions.*
- Is there an expected format for our response? *The format is the same as that required for assignments and final exams. Any essay should have a thesis, a supporting analysis, and a conclusion.*
- What technology is needed for the exam? *Ensure that you have stable wi-fi and web camera capabilities. Your exam will not count if you are not visible for the duration of the exam and will count as a failed one, which means that there will only be another chance to take it again.*

### During the Exam

- Are we to cite references as we did with other papers during the course work? *Since it is a closed book exam, no citation is necessary, but you are welcome to reference sources from memory if you like, without specifics.*
- What is an appropriate length for a good response? *No page length is expected, but the answer should be a well-constructed essay. The length is appropriate when you feel you have fully answered the question.*
- May I take a break during the exam? *Brief breaks to use the restroom, get refreshments, or stretch will be permitted, but should not be excessive.*
- What if I have questions or technical difficulties during the exam? *So as not to disturb the other students, communication with the proctor should take place either through the chat box or by calling the Graduate Studies Office phone at 401-341-2338.*
- How do I submit my responses? *You will type your answer into a word document and upload the document into Canvas for the appropriate assignment as you do with final exams.*

### **Following the Exam**

- How are questions assessed? *The handbook explains the grading policy.*
- When will I be notified of the results? *Within two weeks.*
- Am I charged a fee for the Comprehensive exam? *No.*
- What happens if I do not pass the exam? *Each student is allowed two attempts at the comprehensive exam. Logging in to the assignment in Canvas will count as an attempt, even if nothing is submitted.*

Revised 8/22/2023

## INR Ph.D. Comprehensive Reading List

1. Falola, Toyin and Kalu, Kenneth (Eds.) *Africa and Globalization: Challenges of Governance and Creativity*. Palgrave MacMillan, 2018.
2. Achebe, Nwando and Robertson, Claire, Eds. *Holding the World Together: African Women in Changing Perspective*. University of Wisconsin Press, 2019
3. Toulmin, Camilla. *Climate Change in Africa*. University of Chicago, Press, 2009.
4. William, Paul D. *War, and Conflict in Africa*. Polity Press, 2011.
5. Packenham, Tom. *The Scramble for Africa*. Avon Books, 1991
6. Edge, Deckle, *China's Second Continent: How a Million Migrants Are Building a New Empire in Africa*. Knopf, 2014
7. Burgis, Thomas. *The Looting Machine: Warlords, Oligarchs, Corporations, Smugglers, and the Theft of Africa's Wealth*. Public Affairs, 2015
8. Murithi, Tim. *The African Union: Autocracy, Diplomacy, and Peacebuilding in Africa*. LB Tauris, 2018.
9. Kalu, Kenneth, (Ed.) *Africa's Big Men: Predatory State-Society Relations in Africa*. Routledge, 2018
10. *Africa's Blue Economy: A policy handbook*. United Nations Economic Commission for Africa, 2016.

### European Bibliography

1. Peterson, John and Shackleton, Michael. *The Institutions of the European Union*. Oxford, 2012.
2. Dinan, Desmond. *Ever Closer Union: An Introduction to European Integration*. Lynne Rienner Publisher, 2010.
3. Hill, Christopher, Michael Smith, and Sophie Vanhoonacker, Eds. *International Relations and the European Union*. Oxford University Press, 2017.
4. Simms, Brendan. *Europe: The Struggle for Supremacy, from 1453 to the Present*. Basic Books, 2014.
5. Mix, Derek E. *The European Union: Foreign and Security Policy*. CRS Report for Congress (R41959). Congressional Research Service, 2013 <http://www.fas.org/sgp/crs/row/R41959.pdf>
6. Vaïsse, Justin and Susi Dennison. *Introduction. European Foreign Policy Scorecard 2013*. European Council on Foreign Relations, 2013.
7. Tiersky, Ronald and John van Oudenaren, Eds. *European Foreign Policies: Does Europe Still Matter?* Rowman & Littlefield, 2010.
8. Haas, Ernst B. *The Uniting of Europe: Political, Social, and Economic Forces, 1950-1957* (revised edition). University of Notre Dame Press, 2004.

### China Bibliography

1. CRS Report, *U.S. China Relations*, Congressional Research Service, 2019.
2. Dickson, Bruce J. *The Dictator's Dilemma: The Chinese Communist Party's Strategy for Survival*. Oxford University Press, 2016.
3. Ford, Christopher. *The Mind of Empire: China's History and Modern Foreign Relations*. University of Kentucky Press, 2010.
4. Lemos, Gerard. *The End of the Chinese Dream: Why Chinese People Fear the Future*. Yale University Press, 2012.
5. Lanteigne, Marc. *Chinese Foreign Policy*. Routledge, 2015.
6. Mühlhahn, Klaus. *Making China Modern: From the Great Qing to Xi Jinping*. Belknap Press, 2019.

7. Ringen, Stein. *The Perfect Dictatorship: China in the 21<sup>st</sup> Century*. Hong Kong University Press, 2016.
8. Shambaugh, David. *China Goes Global: The Partial Power*. Oxford University Press, 2013.
9. Schaller, Michael. *The United States and China: Into the Twenty-First Century*. Oxford, 2015.
10. Sutter, Robert. *U.S.-Chinese Relations: Perilous Past, Pragmatic Present*. Rowman and Littlefield, 2010.
11. Sutter, Robert. *Foreign Relations of the PRC: The Legacies and Constraints of China's International Politics since 1949*. Rowman and Littlefield, 2019.
12. Schell, Orville, and John Delury. 2013. *Wealth and Power: China's March to the Twenty-first Century*. Random House, 2013
13. Wang, Zheng. *Never Forget National Humiliation: Historical Memory in Chinese Politics and Foreign Relations*. Columbia University Press, 2012.

### **Russia Bibliography**

1. Cohen, Stephen. *War with Russia?: From Putin & Ukraine to Trump & Russiagate*. Hot Books, 2019.
2. Colton, Timothy. *Russia: What Everyone Needs To Know*. Oxford University Press, 2016.
3. Legvold, Robert C. *Return to Cold War*. Polity, 2016.
4. Sakwa, Richard. *Russia Against the Rest: The Post-Cold War Crisis of World*. New Cambridge University Press, 2017.
5. Sakwa, Richard. *Russia's Futures*. Polity, 2019.
6. Smith, Mark. *The Russia Anxiety*. Oxford University Press, 2019
7. Tsygankov, Andrei. *Russia's Foreign Policy*. Rowman & Littlefield, 2019.
7. Tsygankov, Andrei. *The Strong State in Russia: Development and Crisis*. Oxford University Press, 2014.
8. Tsygankov, Andrei. *Russia and the West from Alexander to Putin: Honor in International Relations*. Cambridge University Press, 2014.
9. Tsygankov, Andrei. *Russia, and America: The Asymmetric Rivalry*. Polity, 2019.
10. Wegren, Stephen, Ed. *Putin's Russia: Past Imperfect, Future Uncertain*. New York: Rowman and Littlefield, 2019
11. Hoisking, Geoffrey. *Russia and the Russians*. Harvard, 2012

### **United States Bibliography**

1. Acheson, Dean. *Present at the Creation*. Norton, 1969.
2. Allison, Graham and Zelikow, Philip *Essence of Decision: Explaining the Cuban Missile Crisis*, Pearson, 1999.
3. Baker, James A. III, with DeFrank, Thomas M. *The Politics of Diplomacy: Revolution, War, and Peace, 1989-1992*. Putnam's, 1995.
4. Brzezinski, Zbigniew, *Second Chance*. Basic Books, 2007.
5. Brzezinski, Zbigniew, *Strategic Vision*. Basic Books, 2012.
6. Bush, George, and Scowcroft, Brent. *A World Transformed*. Knopf, 1998.
7. Bush, George W. *Decision Points*. Crown, 2010.
8. Codevilla, Angelo. *To Make and Keep Peace Among Ourselves and with All Nations*. Hoover Institution, 2014.
9. Engel, Jeffrey A. et al, Eds. *America in the World: A History in Documents from the War with Spain to the War on Terror*. Princeton University Press, 2014.
10. George, Alexander. *Presidential Decision-making in Foreign Policy*. Westview Press, 1980



11. Halberstam, David. *The Best and the Brightest*. Random House, 1972.
12. Hoffman, Stanley *Duties Beyond Borders*. Syracuse University Press, 1981
13. Huntington, Samuel P. *American Politics: The Promise of Disharmony*. Belknap Press, 1981.
14. Kennan, George F. *American Diplomacy* University of Chicago Press, 2012
15. Kissinger, Henry. *Crisis: The Anatomy of Two Major Foreign Policy Crises*. Simon & Schuster, 2003.
16. Kochin, Michael S., and Taylor, Michael. *An Independent Empire: Diplomacy & War in the Making of the United States*. University of Michigan Press, 2020.
17. McDougall, Walter A. *Promised Land, Crusader State: The American Encounter with the World Since 1776*. Houghton Mifflin Harcourt, 1997.
18. Mead, Walter Russell *Special Providence: American Foreign Policy and How It Changed the World*. Routledge, 2002.
19. Vance, Cyrus. *Hard Choices: Critical Years in America's Foreign Policy*. Simon and Schuster, 1983.
20. Zegart, Amy B. *Flawed by Design: The Evolution of the CIA, JCS, and NSC*. Stanford: Stanford University Press, 1999.

### **Middle East Bibliography**

1. Aslan, Reza. *No God but God: The Origins, Evolution, and Future of Islam*. Random House, 2005.
2. Bacevich, Andrew J. *America's War for the Greater Middle East: A Military History*. Random House, 2017.
3. Cagaptay, Soner. *The New Sultan: Erdogan and the Crisis of Modern Turkey*. I.B. Tauris, 2017.
4. Gelvin, James L. *The Modern Middle East: A History*, 4<sup>th</sup> edition. Oxford University Press, 2016.
5. Ghattas, Kim. *Black Wave: Saudi Arabia, Iran, and the Forty-Year Rivalry That Unraveled Culture, Religion, and Collective Memory in the Middle East*. Henry Holt and Co., 2020.
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5. Heo, Uk, and Roehrig, Terence, *South Korea since 1980*. Cambridge University Press, 2010.
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1. Banerjee, Abhijit, and Duflo, Esther. *Poor Economics: A Radical Rethinking of the Way to Fight Global Poverty*. Public Affairs, 2012.
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## **Graduate and Professional Studies Catalog Highlights**

### ***Welcome from the Vice Provost***

Welcome to the Salve Regina community. Congratulations as you begin your academic pursuit of earning a Ph.D. in International Relations. We are pleased that you have chosen to pursue the doctoral program at Salve Regina University and are confident that you will consider this a positive and worthwhile decision. The Graduate and Professional Studies faculty and staff strive to support you throughout your program. The program faculty are committed to providing you with many opportunities for discovery, intellectual stimulation, and personal growth throughout the program. Our program strives to be rigorous while encouraging you to explore and develop deeper insights into your area of research and study.

We look forward to getting to know you along your journey towards earning your terminal degree.

*David Altounian, Ph.D.*

### ***Mission of the University***

As an academic community that welcomes people of all beliefs, Salve Regina University, a Catholic institution founded by the Sisters of Mercy seeks wisdom and promotes universal justice. The University, through teaching and research, prepares men and women for responsible lives by imparting and expanding knowledge, developing skills, and cultivating enduring values. Through liberal arts and professional programs, students develop their abilities for thinking clearly and creatively, enhance their capacity for sound judgment, and prepare for the challenge of learning throughout their lives. In keeping with the traditions of the Sisters of Mercy, and recognizing that all people are stewards of God's creation, the University encourages students to work for a world that is harmonious, just, and merciful.

### ***Accreditation***

The University is accredited by the New England Commission of Higher Education (NECHE) through its Commission on Institutions of Higher Education. Accreditation of an institution of higher education by NECHE indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer review process. An accredited College or University has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

### ***Purpose***

This handbook is designed to familiarize students and faculty with the policies and procedures of the Ph.D. in International Relations Program at Salve Regina University. It provides general information for all doctoral students in addition to specific information about the program's orientation and requirements. It is intended to be used as a guide for students to resolve problems that typically arise when engaged in doctoral study. If you have any questions about an aspect of this guide, contact the office of Graduate and Professional Studies at [gradoffice@salve.edu](mailto:gradoffice@salve.edu) or telephone (401)-341-2338.

## Academic Policies and Procedures

[Academic Policies](#) can be found on the University Website and should be carefully reviewed each year by the student. Topics include:

Academic Honor Code	Add/Drop Period	Online Studies
Academic Conduct	Course Changes	Synchronous
Intellectual Property	Non-credit Registration	Asynchronous
Plagiarism	Prerequisites	Hybrid
Confidential	Special Enrollment Sections	Computer Requirements
Credit Hour	Directed Study	Graduation Policies and Procedures
Class Attendance	Independent Study	Grading Policy
Administrative Withdrawal	Internship	Incompletes
Matriculation & Enrollment	Thesis Option	Online Grade Reports
Course Numbers	Dissertation or Scholarly Project Option	Falsifying Educational Records
Registration Policies & Procedures	Withdrawal from a Course	Grade Review – Resolving Questions
Student Responsibility	Continuous Enrollment	Cumulative GPA
Academic Calendar	Time Limitations	Course Repeat Policy
Off-Campus Classes	Leave of Absence	Academic Probation and Dismissal
Change of Address/Name	Withdrawal from the University	Institutional Review Board
Registration Holds	Transcripts	
Registration		

[Academic Calendars](#) are available online and should be used as a reference for important dates.

[Course Registration](#) is required each semester for a student to be enrolled. Students need to enroll each semester to maintain an active status.

***If a student has any problem with course registration, they should contact the Registrar at [sruregistrar@salve.edu](mailto:sruregistrar@salve.edu) or call 401-341-2943***

The graduate and academic program offices **do not** have access to registration systems.

**Email Policy:** Under Salve Regina’s e-mail policy, ***only the [salve.edu](mailto:@salve.edu) e-mail account is used for student academic and business electronic communications.*** All electronic communication initiated by University offices for students is sent to students' Salve Regina University e-mail accounts and includes important announcements, individual notices, and course notifications. The Salve Regina e-mail account provides the University a means of communicating effectively without being unduly concerned when other e-mail accounts become invalid. It is important to emphasize that Salve Regina does not send information to students using any other e-mail account. Students must check their Salve Regina Web mail often. The Office of Information Technologies provides detailed guidelines about the procedures for all students. Students who need help with the log-in should contact the Salve Regina Technology Services Center at [tsc@salve.edu](mailto:tsc@salve.edu).

**GPA Requirements:** A cumulative grade point average of B (3.0) is required to qualify for a graduate degree or certificate. Students whose cumulative grade point average falls below 3.0 in any given semester or who earned a grade lower than a B- are considered to be on academic

probation for the following semester. Students on probation for two continuous semesters may be dismissed from the University. Students will receive a written notice of this decision, including a process for appeal. Students who are dismissed may make a written appeal to the provost following the process specified on the dismissal notice. If readmission is granted, a student will be re-enrolled on academic probation and will be informed of specific academic criteria and expectations in writing. Students reinstated by appeal may not, if dismissed again in subsequent semesters, submit any further appeals for readmission. International students studying on a nonimmigrant visa should consult with the appropriate designated school official to review visa status issues and alternatives.

**Graduate Catalog:** *The Salve Regina University Graduate Catalog is the official document of the University regarding policies and procedures. Each student is responsible for being familiar with and adhering to these policies.*

**Research Guidelines:** All research involving human subjects must go through [Salve Regina University's Institutional Review Board \(SRU-IRB\)](#), the local review board created by federal regulations. The IRB is responsible for protecting the rights and welfare of human subjects in research conducted under the aegis of Salve Regina University. Salve Regina students who plan to conduct research applicable to IRB review should work through their professor or committee chair to obtain the relevant documents. After receiving IRB approval, students planning to conduct survey research can receive access to the University's license for [Qualtrics](#).

**Student forms** are available on the website in both a pdf and online format including:

add/drop	FERPA release
change of address/phone	grade release
change of advisor	leave of absence
change of legal name	health professions interest
change of major/concentration	incomplete grade request
change of minor	registration form
course audit	special enrollment
course authorization	transfer credit approval
course withdrawal	University withdrawal

**Syllabus:** A course syllabus is prepared by faculty for each course and is housed in [Canvas](#). In addition to University policies, students must pay close attention to unique semester guidelines and course-specific policies outlined in each syllabus.

**Time Limitations:** Doctoral degree work must be completed within three years of matriculation to sit for the comprehensive exams. All doctoral work must be completed within seven years of matriculation.

**Timeline for Graduation and Receipt of Diploma:** Students intending to complete their degree requirements for one of the three-conferral dates in May, December or August must:

1. Complete a **Petition to Graduate** through My Salve in Salve Regina's campus portal.
2. Submit any official transcripts from another institution that will be applied towards completion of their degree requirements.

3. Ensure that any balance on their account is paid in full to participate in commencement and receive their diploma.
4. Complete an exit interview with Financial Aid prior to graduation, if applicable.

The appearance of a student's name in the Commencement program is presumptive evidence of graduation but is not regarded as conclusive. The official Salve Regina University transcript is conclusive testimony of the student's academic record and possession of degree(s) awarded by this institution.

**Exit Survey:** Upon submitting the dissertation, candidates are asked to complete the Graduate Exit Survey, which will be available by the [Office of Institutional Research and Effectiveness](#).

## **Financial Information**

**Accepting Fiscal Responsibility:** Students need to complete the Fiscal Acceptance each semester before registration. You may access the Fiscal Acceptance in My Salve in the Required Agreements section. It is recommended that students accept Fiscal Responsibility before their registration time to prevent registration delays.

**Financial Aid** is available for graduate students in the form of federal and private loans. Financial aid eligibility requires students to maintain at least 3 credits (half-time status) per semester. (For summer session 3 credits is also considered half-time.) If you fall below this requirement, you will not be eligible for financial aid (federal loans).

To be eligible for federal financial aid, you must apply each academic year. Since each graduate student's financial aid is calculated based on the individual's unique schedule and charges, it is the student's responsibility to inform the Office of Financial Aid of any schedule changes for each enrollment period. Complete instructions with links to required forms are available in the [Admissions/Financial Aid](#) section of the Salve Regina University Web site.

To be eligible for financial aid, a student must:

- Be a citizen or legal resident of the United States
- Be enrolled at least half-time and be accepted as a candidate in a degree- or certificate-granting program at the University (Conditionally accepted students are eligible for a maximum of two semesters).
- Be making satisfactory progress toward the completion of the course of study
- Not be in default on Federal loans
- Not have exhausted lifetime Federal loan limits
- Not owe a refund on a Federal grant

Renewal of financial aid is not automatic. Recipients are required to apply each year by the announced deadlines. The Office of Financial Aid reserves the right to reduce, increase, or otherwise adjust any financial aid for which it is responsible. For further information regarding any of these financial assistance programs, visit the Financial Aid website, and write or call the Office of Financial Aid at Salve Regina. For your convenience, complete instructions with links to required forms are available in the [Admissions/Financial Aid](#) section of the Salve Regina University website.

**Tuition Refund Insurance** is recommended and offered at Salve Regina through a plan independent of the University that guarantees a tuition refund in cases of physical illness (90 percent reimbursement) and mental illness (90 percent reimbursement) any time during the semester. This plan is purchased per semester and the premium for this insurance plan varies from year to year but is generally less than 1 percent of tuition. You must enroll in the plan before the published start of each semester. Students with late start courses must enroll before the start of the semester, not before the start of each course. Canceling a plan must also be done before the start of each semester.

Policies can be requested in writing or by email to [businessoffice@salve.edu](mailto:businessoffice@salve.edu). Premiums will be charged to the student tuition account and can be paid by mail, online through the portal, or over the phone with Visa or MasterCard. For additional information contact: A.W.G. Dewar, Inc. 4 Battery March Park, Quincy, MA 02169 Office: (617) 774-1555 Email: [trp@dewarinsurance.com](mailto:trp@dewarinsurance.com) Website: [www.collegerefund.com](http://www.collegerefund.com)

**Veterans Administration Educational Benefits:** Salve Regina University is approved for veterans' benefits, including Yellow Ribbon benefits. The V.A. enrollments are certified through the Office of the Registrar. Interested persons should contact their federal veteran's education website at [www.gibill.va.gov](http://www.gibill.va.gov) or phone 1-(888)-GI-Bill1 (1-888-442-4551) for assistance.

Salve Regina University complies with the Veterans Benefits and Transition Act of 2018 and the requirements of 38 USC 3679(e). As such, Salve Regina University will not prevent enrollment, assess a late penalty fee, require securing alternative or additional funding, or deny access to any school resources to any student using Chapter 33 Post 9/11 GI Bill or Chapter 31 Vocational Rehabilitation benefits, even if the VA has not yet paid tuition and fees.

Students utilizing VA benefits are required to produce the VA's Certificate of Eligibility by the first day of class, provide a written request to be certified, and provide additional information needed for proper certification.

**National Guard Tuition Assistance:** Members of the National Guard may qualify for state-sponsored tuition assistance programs. Students interested in this program should contact their Adjutant General's office. Members of the Army National Guard may also qualify for Army ROTC tuition assistance benefits under provisions of the Army ROTC Simultaneous Membership Program.

## **Student Support Services**

**Campus Portal:** Within the [Campus@Salve](#) portal is a group where students will find important program-specific announcements, can communicate with each other and faculty and will find student resources and notice of upcoming events. There is a group specific for Graduate students which is called Graduate Students Connect and one specifically for those in the International Relations program titled Graduate International Relations Program, both can be found using the search bar in the portal.

**Degree Planner:** Upon acceptance, students may view and follow their degree planner found in the Academic Programs section of the Graduate Course Catalog. Students will refer to their degree listings to find an appropriate degree planner available to print. A student's online Academic Evaluation is found in Student Planning in My Salve. The evaluation displays program requirements. Once again, students are strongly encouraged to contact the program director for any advice related to their program and their academic progress.

**Disability Services:** Salve Regina is committed to providing graduate students with disabilities equal and integrated access to all of its educational, residential, social and recreational programs. The Office of Disability Services, as required by the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973, ensures that students with disabilities receive appropriate accommodations and assistance in order to participate fully in University programs. Students with disabilities that entitle them to instructional modifications or other accommodations must register with the Office of Disability Services at the Academic Center for Excellence (ACE) and provide professional documentation of the disabling condition. The office is located on the 1st floor of the Library and is open Monday - Friday 8:30 a.m. - 4:30 p.m. EST and can be reached by phone (401-341-3150) or by e-mail ([accessibilityservices@salve.edu](mailto:accessibilityservices@salve.edu)).

**Graduate Academic Progress Specialist** is a resource available through the Office of Graduate and Professional Studies and can be reached at 401-341-2244 or [elaine.forsythe@salve.edu](mailto:elaine.forsythe@salve.edu).

**McKillop Library** offers extensive services and resources for graduate and doctoral students.

- Liaison program: <https://salve.libguides.com/liaisons>
- Research guides (also linked to courses in canvas): <https://salve.libguides.com/?b=s>
- For Grad Students: <https://salve.libguides.com/GraduateStudents>
- For International Relations students : <https://salve.libguides.com/c.php?g=434922&p=7057073>

**Online Course Structure and computer requirements:** Online courses are delivered via the Internet using course management software. Students must use a supported Web browser to access the Internet and courses. The University uses Microsoft Office. All written papers need to be saved in a file format compatible with Microsoft Word. Additionally, some courses may require plug-ins to access course material. Contact The Technology Service Center ([tsc@salve.edu](mailto:tsc@salve.edu)) for assistance if you need specific information regarding computer requirements.

**Brainfuse** is an online tutoring and writing lab that includes a wide range of academic support tools. This is available for all enrolled graduate students and is embedded in Canvas and as a stand-alone.

**Student ID cards** are required for all students and serve as identification for members of the Salve Regina University community. The SALVE card is available to all students after receiving their Salve credentials and can grant access to a multitude of services including access to materials from the library and special reference databases. A link is provided by the Admissions Office for new students to upload a photo and information to the [card office](#) using the [required guidelines](#). Students may also visit the card office located at the garden level of the library to obtain a student ID card.

**Textbooks** for courses are available from the Salve Regina University bookstore. Textbooks should be ordered before the course begins to ensure adequate preparation for the first day of



class. If you wish to see what texts are required for specific courses, please consult the [bookstore website](#). Some text books are available as e-books through McKillop library and will be so noted in the course syllabus.