Turabian 9ᵗʰ Edition Dissertation Formatting and Deposit Checklist for Humanities and International Relations

(Nursing and Behavior Analysis use APA and have slightly different requirements)

More information in the Turabian Manual for Writers, 9th edition, and at the Graduate Students' Guide to McKillop Library, **https://salve.libguides.com/GraduateStudents/formatting-submission**

Entire Document

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_____ Body text is double-spaced except for the following elements: block quotations (*see Turabian 25.22*), table titles and figure captions, lists in appendixes

_____ Margins are 1" on all sides.

Order and Formatting of Front Matter – *See Turabian A.2.1*

_____ Title page (required) – no page number visible

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_____ All other front matter has lowercase Roman numerals

_____ Abstract (required) begins visible pagination (ii or iii)

_____ Table of Contents (required)

_____ List of Figures, Tables, or Illustrations (if applicable) *(see Turabian A.2.1.8)*

_____ Preface (if applicable)

_____ Acknowledgments (if applicable)

_____ List of abbreviations (if applicable)

_____ Glossary (if applicable) – can also be included in back matter

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Body Text

_____ Arabic numbering begins with introduction or first chapter.

_____ Chapter/subheadings are formatted correctly *(see Turabian A.2.2.4)*

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_____ Footnotes/endnotes/end-of-chapter notes are formatted correctly *(see Turabian 16.1)*

_____ Footnote numbering starts over with each chapter *(see Turabian 16.3.3-16.3.4.1; Appendix, Figure A.12)*

_____ Citations attribute appropriately *(see Turabian 15.1 and 15.2.1)*

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