

FAFSA Verification

Verification is a process used to confirm the information you reported to the U.S. Department of Education on your FAFSA. In most cases, the U.S. Department of Education selects a FAFSA for verification and Salve Regina facilitates the process by requesting documentation required according to federal student aid program rules. If any discrepancies or inconsistencies are noted once verification is complete, Salve Regina will update your FAFSA to ensure your eligibility for federal student aid funds has been calculated accurately.

How do I know if I've been selected for verification?

- If you've been selected for verification, you may see a message on [your FAFSA Submissions Summary](#) after submitting your FAFSA. When Salve Regina receives your FAFSA, we receive the same message and will request additional documentation or forms by email. All requested information must be submitted by the date indicated on the request. If the documents are not received by the required date, aid will be cancelled. In addition, if potential fraud is detected, the case will be referred to the Office of Inspector General.

If I am selected for verification, did I complete my FAFSA incorrectly?

- Not necessarily. Each year, the U.S. Department of Education selects a certain percentage of FAFSA applicants for verification. This is not an indication that there is anything wrong with your FAFSA application.

What documents do I need to provide if I am selected?

- Documentation requirements may be different for each student. We will only request documents necessary to complete verification.
- You may be asked for forms and documentation to confirm income and tax return related information, household size and number of students in your family that are in college, and/or to confirm your identity and statement of educational purpose.
- Please complete any requirements by the requested due date to expedite the finalizing of your financial aid offer.

How do I submit requested documents?

- *Undergraduate Freshmen Applicants* – documentation requests will be communicated by email as well as listed in your Salve portal.
- *Undergraduate Returning Applicants, Cont. Ed. and Graduate applicants* – documentation requests will be communicated by email.
- Links to many of the documents requested can be found on our website at [Online Forms](#).
- All other documents should be submitted using our [Secure Document Upload](#).

What if my financial circumstances have changed?

- If your financial circumstances have changed, please complete the verification process first and then contact your financial aid counselor to discuss any extenuating circumstances.

What happens after I submit verification documents?

- Using the documents you have submitted, your financial aid counselor will submit any FAFSA updates or corrections needed. Once those corrections have been received, the Department of Education will send both the student and the school an updated FAFSA Submission Summary that will be used to finalized the financial aid offer.

If you have any questions about verification or documentation requirements, we're here to help. Contact us via email at financial_aid@salve.edu (be sure to include your name and student ID number).