



Student Name: _____

Candidate Advisor

The entire dissertation (incl. page numbers) is in Times New Roman 12.
Text is double-spaced, **without** extra space between paragraphs.
Margins are 1" on all sides.
Pagination begins with Arabic numbering on Title page.

Order and Formatting of Front Matter

Title page includes running head (see *APA 7th, 2.3, 2.4 and 2.8*)
Copyright page
Abstract, including Keywords (see *APA 7th, 2.9, 2.10*)
Table of Contents
List of Tables
List of Figures
Author Acknowledgments (if applicable)

Text

Headings are logical and consistent (See *APA 7th 2.27*).
Level headings are formatted correctly (see *APA 7th, 2.27*)
Tables are formatted correctly (see *APA 7th, Ch. 7*)
Figures are formatted correctly (see *APA 7th, Ch. 7*)
Block quotations are formatted correctly (see *APA 7th, 8.27*)
Chapter 1: Introduction of problem statement, purpose of the project, clinical questions and theoretical framework
Chapter 2: Review of the Literature
Chapter 3: Methodology, including participants, setting, tools and data collection
Chapter 4: Results/analysis
Chapter 5: Discussion including significance, implications, strengths, and limitations

Citation & Copyright, and Order of Back Matter

Reference list is present and formatted correctly (see *APA 7th, Ch. 10*)
Footnote formatting is correct, if applicable (see *APA 7th, 2.13*)
Tables
Figures
Appendices, if applicable (see *APA 7th, 2.14*)
Author has copyright permissions for all third-party works used (see *APA 7th, 12.14-12.17*)