



Office of the Registrar
Ochre Court, Room 203
100 Ochre Point Avenue
Newport, RI 02840-4192
Tel: 401-341-2943 * Fax: 401-341-2996

ADD OR CHANGE OF MAJOR

Name _____	Expected Graduation Date: _____	Student ID: _____
Local: _____ <small>(Street)</small>	Permanent: _____ <small>(Street)</small>	
_____	_____	
<small>(City, State, Zip Code)</small>	<small>(City, State, Zip Code)</small>	
E-mail Address: _____	Phone #: _____	

ADD OR CHANGE OF MAJOR PROCESS

- Print a copy of your Academic Evaluation from Web Advisor for Students, and schedule an appointment to meet with the applicable department chairperson.
- Return this completed form to the Office of the Registrar, Ochre Court, Room 203.

DEGREE INFORMATION

Student completes this section & attaches Academic Evaluation.

Indicate the following (check all that apply):

- Replace current major:** _____ **with new major:** _____
- Add new second major:** _____
- Remove current second major:** _____

Indicate new degree: Bachelor of Arts Bachelor of Science Bachelor of Arts & Science

ACKNOWLEDGEMENT OF RESPONSIBILITY

Student completes this section after meeting with the applicable department chairperson.

- I have read, understand, and agree to complete the requirements for earning a degree in this major.
- I understand I must submit a new Change of Major form if I choose to change my major or add a major, and doing so may require additional semesters to complete my degree.
- I understand I must maintain a minimum 2.00 cumulative grade point average (GPA). Certain majors, however, require higher GPAs. I am aware of the minimum cumulative GPA for my major. *(Check the University Catalog for requirements.)*
- I understand failure to satisfy the department requirements will result in my dismissal from the department.

Student Signature: _____ Date: _____

ADMISSION INTO DEPARTMENT

Department chairperson completes this section after meeting with student.

- The student and I have discussed admission and good standing requirements for the department, and reviewed all the requirements for earning a degree in this major.
- **Current Cum GPA** _____
- The student's advisor is: _____

Department Chairperson Signature: _____ Date: _____