

Salve Regina University
Office of Community Service
Service Plunge 2.0 Facilitator Responsibilities and Expectations

Service Plunge 2.0 is a three-day, two-night community service experience during April 5-April 7, 2019. The purpose of the Service Plunge 2.0 is to provide students with a challenging and fun opportunity to lead and learn through active experiences. “Plungees” learn the importance of service, social justice, and civic engagement through active experiences. They also meet community needs, identify and build upon community assets, and bring back their experiences to the campus community to share.

Strong leadership skills, the ability to work well with others, and a commitment to service are essential characteristics for Facilitators.

Salve Regina operates under a substance-free policy. No alcohol or illegal drugs of any kind are allowed on the trip, including travel to and from the service site(s). Facilitators support of substance-free space is essential for a safe and socially aware experience for all participants.

The selection process includes this application, a resume, as well as a ten to fifteen minute interview.

These interviews will take place week of Nov. 26, 2018. Your interview time will be secured when you submit your application.

APPLICATIONS ARE DUE ONLINE BY Monday, Nov. 19 before NOON. YOU WILL RECEIVE AN E-MAIL FOR AN INTERVIEW TIME AFTER YOUR APPLICATION HAS BEEN SUBMITTED.

Facilitator Requirements/Responsibilities:

Before Service Plunge 2.0

- Assist in selection of “Plungee” participants.
- Create and participate in leadership and team building activities.
- Plan or run meetings/trainings with other facilitators.
- Organize sites, transportation, meals, and other accommodations for the trip.
- Meet with the Office of Community Service Staff on a regular basis.
- Two regularly scheduled office hours per week during the academic year.

During Service Plunge 2.0

- Lead Plungees during the Service Plunge 2.0.
- Assist in coordinating on-site logistics.
- Maintain a record of all expenses.
- Ensure safe travel.
- Enforce university policies while on the trip.
- Facilitate daily reflection on experiences.
- Distribute evaluations on last day.

After the Service Plunge 2.0

- Send thank-you notes to site, hosts, plungees, etc.
- Read evaluations and take notes.
- Final wrap-up meeting with facilitators and graduate intern.

Please note that the above duties as a facilitator are not limited to those above, other duties may be needed as situations arise.